

# City of Victoria

## Development Review Application

Date Submitted	P&R Date	PC Date	CC Date	Other Public Hearing
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**Please check all that apply to your application**

<input type="checkbox"/> Comprehensive Plan Amendment	<input type="checkbox"/> Minor Subdivision	<input type="checkbox"/> Final Plat	<input type="checkbox"/> Vacation of Public Easement
<input type="checkbox"/> Zoning Ordinance Amendment	<input type="checkbox"/> Annexation	<input type="checkbox"/> PUD Concept Plan	<input type="checkbox"/> Vacation of Street
<input type="checkbox"/> Zoning Change	<input type="checkbox"/> Sketch Plat	<input type="checkbox"/> PUD Development Plan	<input type="checkbox"/> Vacation of Alley
<input type="checkbox"/> Conditional Use	<input type="checkbox"/> Variance	<input type="checkbox"/> Preliminary Plat	<input type="checkbox"/> PUD Final Development Plan
			<input type="checkbox"/> Vacation of ROW

**Complete the information below that is relevant to your project. Review the information sheet for your project for additional requirements.**

Project Name	Existing Subdivision	PID
Site Address or Location of Property		
Legal Description		

Applicant	Phone # Email	Address
Property Owner	Phone #	Address
Agent Having Control Over Land	Phone #	Address

Surveyor	Phone #	Address
Contractor	Phone #	Address
Engineer	Phone #	Address

Detailed description of your request. Please provide an explanation of each request indicated above. Include additional sheet if necessary.

Total Acreage	
Present Zoning Designation	Requested Zoning Designation
Present Land Use	Requested Land Use
Proposed Name of Subdivision:	Number of Residential Units Proposed:

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Are wetlands present on property? <input type="checkbox"/> No <input type="checkbox"/> Yes	Is a petition being submitted? <input type="checkbox"/> No <input type="checkbox"/> Yes
Has the present applicant previously sought to subdivide, rezone, obtain a variance or conditional use permit on the subject site? If yes, provide the date and outcome of the request, along with any changes made to the concept since the previous request.	

I have reviewed, and agree to provide, the fees associated with this request

I have included with this application the required documents as on the information sheet(s)

*This application must be completed in full and be typewritten or clearly printed and must be accompanied by all information and plans required by applicable City Ordinance provisions. Before filing this application, you should confer with the Planning Department to determine the specific ordinance and procedural requirements applicable to your application.*

*A determination of completeness of the application will be made within ten business days of application submittal. A written notice of application deficiencies shall be mailed to the applicant within ten business days of application.*

*This is to certify that I am making application for the described action by the City and I am responsible for complying with all City requirements with regard to this request. This application should be processed in my name and I am the party whom the City should contact regarding any matter pertaining to this application. I have attached a copy of proof of ownership (either copy of Owner's Duplicate Certificate of Title, Abstract of Title or Purchase Agreement), or I am the authorized person to make this application and the fee owner has also signed this application.*

*I will keep myself informed of the deadlines for submission of material and the progress of this application. I further understand that additional fees may be charged for consulting fees, feasibility studies, etc. with an estimate prior to any authorization to proceed with the study. The documents and information I have submitted are true and correct to the best of my knowledge.*

*The city hereby notifies the applicant that development review cannot be completed within 60 days due to public hearing requirements and agency review. Therefore, the city is notifying the applicant that the city requires an automatic 60-day extension for development review. Development review shall be completed within 120 days unless the applicant approves additional review extensions.*

***I hereby agree to reimburse the city for all expenses beyond the filing fee cost incurred reviewing and processing the application and materials submitted.***

<b>Signature of Applicant</b>	<b>Date</b>
<b>Property Owner Signature</b>	<b>Date</b>
<b>Signature of Fee Owner</b>	<b>Date</b>

Staff Comments:		
<b>Parks and Rec Committee Recommendation</b>		
Date:	<input type="checkbox"/> Recommend Deny	<input type="checkbox"/> Recommend Approve
Comments:		
<b>Planning Commission Recommendation</b>		
Date:	<input type="checkbox"/> Recommend Deny	<input type="checkbox"/> Recommend Approve
Comments:		
<b>City Council Decision</b>		
Date:	<input type="checkbox"/> Denied	<input type="checkbox"/> Approved
Comments:		