



1670 Stieger Lake Lane
 PO Box 36
 Victoria, MN 55386
 P - 952-443-4210
 F - 952-443-2110
 www.ci.victoria.mn.us

Tree Removal and Replacement Permit for Homeowners

Site Address		Zoning	Lot	Block	Subdivision
Property Owner	Phone # Email	Address (if different from above)			
Applicant (if different from property owner)	Phone # Email	Address			
Contractor Removing (if applicable)	Phone # Email	Address			
Contractor Installing (if applicable)	Phone # Email	Address			

Are you proposing removal of a tree(s) or noxious weeds within a wetland buffer? Yes No
No removal shall take place within a wetland or wetland buffer prior to approval from both the City of Victoria and the Minnehaha Creek Watershed District

Explanation of Request:

Type of plant to be removed	Quantity	Proposed Removal Date
<input type="checkbox"/> Live Trees under 8" in diameter		
<input type="checkbox"/> Noxious weeds		
<input type="checkbox"/> Dead Trees		
<input type="checkbox"/> Diseased Trees		
<input type="checkbox"/> Other		
<input type="checkbox"/> Live Trees 8" or greater in diameter: <i>Replacement required</i> <i>Complete the Tree Removal and Replacement Reference for Homeowners Worksheet</i>	Quantity	Size
		Proposed Removal Date

Proposed Plantings	Type (species)	Size	Quantity	Proposed Installation Date
Replacement Trees and Shrubs				



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- I have included **2** surveys or site plans identifying
 - Existing and proposed structures
 - Location, size and type of all trees over 8 inches in diameter on the property
 - Location, size and type of all trees and noxious weeds to be removed
 - Replacement tree location, size and type

This is to certify that I am making application for the described action by the City and I am responsible for complying with all City requirements with regard to this request. This application should be processed in my name and I am the party whom the City should contact regarding any matter pertaining to this application. I am the authorized person to make this application and the fee owner has also signed this application.

I will keep myself informed of the deadlines for submission of material and the progress of this application. I further understand that additional fees may be charged for consulting fees, feasibility studies, etc. with an estimate prior to any authorization to proceed with the study. The documents and information I have submitted are true and correct to the best of my knowledge.

I hereby agree to reimburse the city for all expenses beyond the filing fee cost incurred reviewing and processing the application and materials submitted.

Property Owner Signature	Applicant/Contractor Signature	Date

Zoning Review Comments:	Approved by:	Date



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HOMEOWNER PROCEDURAL STEPS

Step	Action	Example	Complete this Section																							
1	Determine property size	20,000 square feet																								
2	Inventory significant trees (trees 8" in diameter or greater) in caliper inches measured at 4.5 feet from ground on property.	1—18" pin oak 2—12" northern red oaks 2—24" northern red oaks 2—8" box elder 4—8" red cedar 1—12" lombary poplar <hr/> = 150" total existing																								
3	Determine if property is low tree density or high tree density. <i>Low Density: Less than 6 total caliper inches of significant trees per 1,000sqft</i> <i>High Density: 6 or more total caliper inches of significant trees per 1,000sqft</i>	150 total caliper inches of significant trees divided by 20.1 thousand square feet equals 7.5 significant trees per 1,000 square feet, which is high density.																								
4	Determine total caliper inches of significant trees to be removed/harmed on property.	3—8" red cedar 1—24" northern red oak 1—12" pin oak 1—8" box elder <hr/> = 68" total removed/harmed																								
5	Determine percent of significant tree caliper inches to be removed/harmed on property <i>Divide the total caliper inches of significant trees to be removed by the total caliper inches of significant trees on the property.</i>	68 total caliper inches of significant trees to be removed, divided by 150 total caliper inches of significant trees originally on the property, equals 45 percent.																								
6	Using the tree replacement table on the next page, identify the total caliper inches of replacement trees required for the percent of removal and tree density determined above.	At 45 percent removal and at high density, 0.5 caliper inches of replacement trees (measured 12 inches from ground) must be planted for every 1 inch of significant tree caliper inches removed. 68 total caliper inches removed, multiplied by 0.5, equals 34 total caliper inches of replacement trees required to be planted.																								
7	Prepare a tree preservation and replacement plan. <i>Provide a complete Tree Removal and Replacement Application and 2 surveys showing structures, existing significant trees, significant trees to be removed, significant trees to be preserved, the proposed location of replacement trees</i>	<table border="1"> <thead> <tr> <th colspan="3">Replacement Tree Details</th> </tr> <tr> <th>Quantity, Size, Type</th> <th>% of Total</th> <th>Caliber IN</th> </tr> </thead> <tbody> <tr> <td>2—4" red maples</td> <td>22</td> <td>= 8"</td> </tr> <tr> <td>4—3.5" American linden</td> <td>44</td> <td>= 14"</td> </tr> <tr> <td>3—4" black spruce (7.5' high)</td> <td>35</td> <td>= 12"</td> </tr> <tr> <td>Totals</td> <td>= 9 trees</td> <td>= 34"</td> </tr> <tr> <td></td> <td>=100%</td> <td>= 34"</td> </tr> </tbody> </table>	Replacement Tree Details			Quantity, Size, Type	% of Total	Caliber IN	2—4" red maples	22	= 8"	4—3.5" American linden	44	= 14"	3—4" black spruce (7.5' high)	35	= 12"	Totals	= 9 trees	= 34"		=100%	= 34"	<i>Quantity, Size, Type</i>	<i>% of Total</i>	<i>Caliber Inches</i>
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HOMEOWNER TREE REPLACEMENT TABLE

Percent of Significant Tree Caliper Inches Removed	Required Replacement Tree Caliper Inches for Low Tree Density (for each 1 tree removed)	Required Replacement Tree Caliper Inches for High Tree Density (for each 1 tree removed)
0—9.9	0	0
10—19.9	0.4	0.2
20—29.9	0.5	0.3
30—39.9	0.6	0.4
40—49.9	0.7	0.5
50—59.9	0.8	0.6
60—69.9	0.9	0.7
70—79.9	1	0.8
80—89.9	1.1	0.9
90—100	1.2	1