



1670 Stieger Lake Lane  
 PO Box 36  
 Victoria, MN 55386  
 P - 952-443-4210  
 F - 952-443-2110  
 www.ci.victoria.mn.us

# Swimming Pool Application

Site Address:				
Lot	Block	Subdivision	Zoning	Total Lot Area
Property Owner		Phone #	Address (if different from above)	
		Email		
Contractor/Applicant		Phone #	Address	
		Email		
Description of Proposed Project:				
Valuation of Work:				

<b>Safety Fence: Must meet Sec 30-80 (2) of the City of Victoria Code of Ordinances requirements</b>					
Height: _____	<input type="checkbox"/> Wood	<input type="checkbox"/> Iron	<input type="checkbox"/> Plastic	<input type="checkbox"/> Chain-link	<input type="checkbox"/> Other:

<b>Tree Removal: Complete the section below if tree removal is planned</b>			
Type of Plant to be Removed	Quantity	Proposed Removal Date	
<input type="checkbox"/> Live Trees under 8" in diameter			
<input type="checkbox"/> Noxious Weeds			
<input type="checkbox"/> Dead Trees			
<input type="checkbox"/> Diseased Trees			
<input type="checkbox"/> Other			
<input type="checkbox"/> Live Trees 8" or greater in diameter: <b>Replacement Required</b>	Quantity	Size	Proposed Removal Date
<b>Complete the Tree Removal and Replacement Reference for Homeowners Worksheet</b>			

<b>Replacement Plantings</b>			
Type and Species	Quantity	Size	Proposed Installation Date

<b>Submission Requirements: Please see the Swimming Pool Information Sheet for detailed survey submission requirements</b>		
<input type="checkbox"/> <b>2</b> surveys or site plans identifying existing and proposed improvements drawn to scale with required setbacks, showing: <ul style="list-style-type: none"> <li>▪ Existing and proposed impervious surface area</li> <li>▪ Setbacks and the distance of pool equipment to the nearest property line</li> <li>▪ If applicable, tree removal and replacement locations</li> </ul> <input type="checkbox"/> Signed and attached swimming pool information sheet		
<p><i>This is to certify that I am making application for the described action by the City and I am responsible for complying with all City requirements with regard to this request. This application should be processed in my name and I am the party whom the City should contact regarding any matter pertaining to this application. I have attached a copy of proof of ownership (either copy of Owner's Duplicate Certificate of Title, Abstract of Title or Purchase Agreement), or I am the authorized person to make this application and the fee owner has also signed this application.</i></p> <p><i>I will keep myself informed of the deadlines for submission of material and the progress of this application. I further understand that additional fees may be charged for consulting fees, feasibility studies, etc. with an estimate prior to any authorization to proceed with the study. The documents and information I have submitted are true and correct to the best of my knowledge.</i></p> <p><i>I hereby agree to reimburse the city for all expenses beyond the filing fee cost incurred reviewing and processing the application and materials submitted.</i></p>		
<b>Applicant/Contractor Signature</b>	<b>Property Owner Signature</b>	<b>Date</b>

Zoning Review Comments:	Approved by:	Date



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# Swimming Pool Information Sheet

A completed swimming pool application is required for underground and above ground pools over 5,000 gallons and/or more than two deep at any point and over 150 square feet of surface area.

- I. Swimming pools are considered accessory structures and shall meet accessory structures setback requirements
  - 35 ft front yard setback     5 ft side yard setback     5 ft rear yard setback     10 ft from principle structure
- II. The proposed project must not exceed the maximum impervious surface amount allowed for the property. The applicant may contact City Hall at 952-443-4210 to determine the impervious surface maximum.
- III. **Rule B Permit: Soil Erosion Control** - The City of Victoria encourages you to call the Minnehaha Creek Watershed District at 952-443-2363 to verify the need for this permit.
- IV. **Two** surveys with the following information must be submitted with the Swimming Pool Application
  - Location and dimensions of pool, pool equipment, patio/walkway, safety fence and any additional proposed structures drawn to scale
  - Setbacks measured and noted, including the distance of pool equipment to the nearest property line
  - Existing and proposed impervious surface area, including proposed pool deck, patios, walkways, etc.
  - If applicable, the location, size and type of all trees over 8 inches in diameter, all trees and noxious weeds to be removed, and proposed replacement trees on the property
- V. A safety fence meeting the following criteria is required
  - At least 5 feet in height
  - Gates must be self-closing/self-latching at a height of 48 inches above grade and inaccessible to small children
  - Gaps in fence must be less than 4 inches
  - Must be constructed of at least number 11 gauge woven wire mesh or other materials approved by the building inspector
  - Fence posts must be decay or corrosion resistant and set in concrete bases or other suitable material
  - The opening between the bottom of the fence and the ground or other surfaces must be less than 4 inches
- VI. All pool equipment (pump, filter or other apparatus) used to service a swimming pool must be minimum 25 feet away from any property line
- VII. The pool, all pool equipment, patio walkway and any other permanent structures may not be placed in any drainage and/or utility easement
- VIII. No water from any swimming pool shall be drained into a public street or indirectly or directly into a public waterway. The water shall be drained into the sanitary sewer or septic sewer system.
- IX. Private swimming pools located on the site of multiple-family dwellings which are intended for and used solely by the occupants of multiple-family dwellings shall have no part of the water surface less than 50 feet from any lot line.
- X. All heaters shall be equipped with readily accessible on/off switch mounted outside of the heater to allow shutting off the heater without adjusting the thermostat
  - Gas heaters shall not be equipped with constant burning pilot lights
- XI. Time switches shall be installed on all heaters and pumps, built in timers shall be deemed in compliance
  - Except where public health standards require 24-hour pump operation and where pumps are required to operate solar and waste-heat-recovery pool heating systems
- XII. Heated pools and inground permanently installed spas shall be provided with vapor-retardant cover, except pools deriving over 70% of energy for heating from site-recovered energy

*Section 30-80 of the City of Victoria Code of Ordinances; Section R403.9 Minnesota Residential Energy Code*

<b>Applicant/Contractor Signature</b>	<b>Property Owner Signature</b>	<b>Date</b>
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