



City of Victoria
 7951 Rose Street
 P. O. Box 36
 Victoria, MN
 55386
 (952) 443-2363

PLANNING DEPARTMENT
TREES & NOXIOUS WEEDS
REMOVAL & REPLACEMENT
PERMIT APPLICATION

A permit is required for removing noxious weeds within a wetland buffer. Absolutely no removal shall take place within a wetland buffer prior to review and approval of this application from both the City of Victoria and the Minnehaha Creek Watershed District. This application must include the following plans listed below. The applicant will be required to mark the items proposed to be removed as instructed by the Planning Department before an inspection will take place on behalf of the City. Use a copy of a current survey or a site plan of the property drawn at a suitable scale (11' x 17" or 8" x 10" preferred). You may call 952-443-4210 for City Hall to ask if a survey is available for the property. Please attach additional paper if needed to explain your request.

Tree Preservation Plan

Two (2) copies of the proposed Tree Preservation and Tree Replacement Plan are required:

1. Existing and proposed buildings and structures.
2. Location, size, and type (species) of all trees over eight (8) inches in diameter currently on the property.
3. Location, size, and type (species) of all trees over eight (8) inches in diameter to be removed.
4. Replacement trees – Identify the location, size, and type (species) of all replacement trees.

Wetland Buffer Preservation Plan

Two (2) copies of the proposed Plant Removal and Replacement Plan are required to include the following information if located within a wetland buffer:

1. Existing and proposed buildings and structures.
2. Location, size, and type (species) of all noxious weeds or diseased trees to be removed.
3. Replacement trees/plants – Identify the location, size, and type (species) of all replacement trees/plants.

SECTION 1

APPLICANT INFORMATION:

Please print clearly or type the following information.

APPLICANT'S NAME			ADDRESS	PHONE NUMBER(S)	
LOT	BLOCK	SUBDIVISION	CITY	STATE	ZIP

SECTION 2

Please indicate which plant removal you are applying for by placing an "X" next to the application type. Live trees 8" in diameter or greater are required to be replaced per Tree Preservation and Replacement Ordinance No. 218, Section 409:00 and Sections 30-721 through 30-786 of the City Code of Ordinance.

LIVE TREE(S)
 How many? _____

NOXIOUS WEED(S)
 Type of weeds (if known) _____
 Area (ex. about 3 square feet) _____

DEAD TREE(S)
 How many? _____

OTHER
 (Please explain in Section 3) _____

DISEASED TREE(S)
 How many? _____

SECTION 4

REPLACEMENT PLANTINGS (proposed planting):

<u>Replacement Trees:</u>		
How many	Size	Type (species)
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Schedule:
Removal Date _____ Installation Date _____

If the property is for sale, Replacement Trees must be planted prior to the issuance of a Certificate of Occupancy, or other appropriate arrangements must be made.

<u>Replacement Shrub(s)/other planting:</u>		
How many	Size	Type (species)
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Schedule:
Removal Date _____ Installation Date _____

SECTION 6

You must provide the contact information for who will be conducting removals and installations of plantings.

CONTRACTOR REMOVING

CONTRACTOR (Name)	PHONE #	ADDRESS	CITY	STATE	ZIP
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CONTRACTOR INSTALLING

CONTRACTOR (Name)	PHONE #	ADDRESS	CITY	STATE	ZIP
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SECTION 7

REQUIRED INSPECTION:

The applicant will be required to mark the proposed items to be removed as instructed by the Planning Department before an inspection takes place on behalf of the City. Separate documentation must be attached with this application from a certified landscape architect or an arborist stating that they have inspected and confirmed the diseased trees or noxious weeds.

CONTACT PERSONS NAME / TITLE / ORGANIZATION	PHONENUMBER
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